

CANCELLATION POLICY & FEE

- 1) If you cancel your appointment within 24 hours, there will be no charge.
- 2) If you cancel an appointment without 24 hours notice, you will be held responsible for the FULL hourly rate payment of this session.
- 3) ALL cancellations MUST be made via PHONE/VOICE MESSAGE. You may leave a voice message at 512-380-9090. Email messages often aren't checked until late in the day/evening & therefore don't constitute notice of cancellation.
- 4) If you miss an appointment without any notice of cancellation, you will be held responsible for the FULL hourly rate payment of the session.

5) Any missed sessions will be marked as missed appointments and you will be unable to seek reimbursement from your insurance for missed appointments.

Initial _____ Date _____